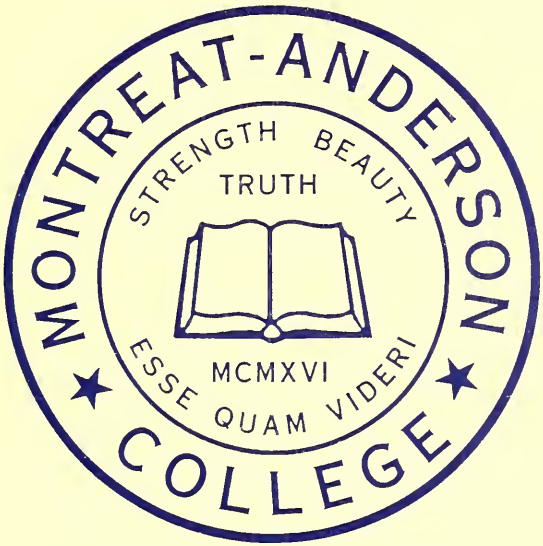
Montreat-Anderson College



Student Handbook

1993-1994

June 1993

Dear Student,

Whether you are entering Montreat-Anderson College for the first time or returning for another year's study, welcome to the M-AC experience! The opportunity for a high quality education under an outstanding faculty is yours. Here too, you can acquire ideals, strengthen character and form friendships that will last a lifetime. We believe there is no better place for your college adventure.

A strong institution with an illustrious 77-year heritage, Montreat-Anderson College remains committed to academic excellence and the moral and spiritual principles which have always been among its distinguishing characteristics. Beyond the mastery of thinking skills and the competency required for a career, you will be challenged to learn service in vocation and discover your own potential for servant leadership. M-AC graduates are distinguished in many fields and are making their unique contributions in community, church and throughout the world. What sets M-AC apart from many other colleges is its people. Our faculty, administration and staff are bright, warm, and dedicated to liberal arts education in an environment where Christ is central.

Your acceptance as a student at M-AC is evidence that you have the potential to succeed. In deciding to attend M-AC, you commit yourself to earnest endeavor and to accept certain responsibilities. Your success depends upon you. In these pages, I believe you will find much that can help you in your student life.

I urge you to make the most of these years. We are here to help you prepare for the rest of your life. If you make the most of your opportunities at Montreat-Anderson College, you will look back on your collegiate years as a great experience and among your happiest.

Sincerely,

William W. Hurt
Montreat-Anderson College President

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MONTREAT-ANDERSON COLLEGE

STUDENT HANDBOOK 1993-1994

Published by
The Office of Student Services
Montreat-Anderson College
Montreat, North Carolina 28757

June 1993

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INTRODUCTION

The Student Handbook highlights the services, support programs, and policies designed to assist you in getting the most from your college experience. The Office of Student Services is staffed by student development professionals who are committed to student growth physically, emotionally, socially, intellectually and spiritually.

As an educational community seeking to be Christ-centered, policies are designed to create an environment of love and concern for others. Rules are established to foster an atmosphere conducive to study and academic achievement. The Student Judiciary seeks to enforce college policies with patience, and firmness directed toward redemption and restoration.

The Student Government Association President introduces a section which contains the SGA Constitution. You are strongly encouraged to consider how you can be part of this effective organization. Your contribution is needed and the lessons learned from involvement in student goverment are invaluable.

STUDENT SERVICES

THE BELK CAMPUS CENTER

The Belk Campus Center is oriented to students' needs--social, academic, and spiritual. Major components of the building which are directly related to extracurricular activities include the mall, lounge areas, the game room, the Cavalier Grill, the campus store, and the student publications office. The Belk Campus Center also contains an art studio, classrooms, and faculty offices.

Students benefit spiritually from the opportunities for individual and small group prayer and meditation provided by the prayer room. Nearby is a prayer porch overlooking a mountain stream.

THE M-AC CAMPUS STORE

The Campus Store is located on the first floor of the Belk Campus Center. Textbooks, supplies, insignia and personal items are available for purchase at reasonable prices. Other auxiliary services are readily available through the store. Hours are posted.

STUDENT MAILBOXES

Student mailboxes are located in the mall area of the Belk Campus Center. Packages, registered mail, and mail orders must be transacted at the Montreat U.S. Post Office on Assembly Drive.

BULLETIN BOARDS

Students are encouraged to notice announcements on the bulletin boards in Gaither Hall, Belk Campus Center, and the residence halls. Approval to display notices in the Belk Campus Center must be obtained from the Associate for Student Activities. Permission to post notices on the bulletin boards in the residence halls must be approved by the Resident Director.

CHECK CASHING SERVICE

Check cashing privileges are available to M-AC students in the campus store.

The maximum amount permitted for a personal check is twenty-five dollars. Checks for a higher amount may be accepted for merchandise. The student's address, box number and telephone number must appear on all checks.

Students will receive a ten dollar penalty and a letter requesting settlement within three business days for checks returned due to insufficient funds. If the account is not settled within three business days, a hold will be placed on the student's records until both the check and the penalty have been paid. Students who have two or more returned checks will be restricted from cashing checks on campus without specific permission from the Vice President for Business.

THE COLLEGE CHAPLAIN

The College Chaplain has the meaningful challenge of involving students in the spiritual life of the campus. The Chaplain advises the Student Christian Association, coordinates the weekly chapel program and is also available for individual time with students.

The College Chaplain's office is located on the second floor of Gaither Hall.

THE HEALTH CENTER

The Health Center is located on the first floor of McGregor Hall. The Health Center is open Monday through Thursday from 9:00 a.m. to 3:00 p.m. and from 9:00 a.m. to 1:00 p.m. on Friday.

Students should come to the Health Center when ill or injured. A registered nurse is on duty during the day and on call in the evenings. Emergency medical service is available in the evenings through the Residence Life staff.

The Health Center encourages and educates students to practice good health habits and adopt positive lifestyles which will help increase good health. Students are encouraged to be actively involved in making positive health choices.

The Health Center will not issue written excuses for classes missed due to illness or injury. Students should understand the absense policies set by their professors and are responsible to their professors for missed classes. The Health Center will notify the Office of Student Services of students who have prolonged illnesses or require hospitalization.

All doctor appointments should be made through the Health Center. The Health Center will refer students to specialists off campus and will assist students in making transportation arrangements. There are charges for off campus office visits and prescription medications.

THE COUNSELING CENTER

The Counseling Center is located on the first floor of McGregor Hall and is open Monday through Friday 9:00 a.m. to 4:00 p.m.

Individual and group counseling are available for persons who are having difficulty with college adjustment, interpersonal relationships, and/or for those who have needs of a therapeutic nature. Group therapy is offered, as needed, for a variety of situations. Stu-

dents are given the opportunity to participate in personal growth groups. Support groups for off campus and older students are also available.

DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM

Montreat-Anderson College encourages any student with a substance abuse and/or dependency problem to contact the college nurse and/or the college counselor. The college provides education and prevention programs concerning the use and abuse of drugs and alcohol. Confidentiality will be maintained. Support groups are available both on and off campus.

THE CAREER DEVELOPMENT OFFICE

The Career Development Office is located on the second floor of the Belk Campus Center and is open Monday through Friday 8:00 a.m. to 4:30 p.m.

The Career Development Office offers career guidance through testing, individual counseling, reference/resource materials and special seminars on resumes, job interviews, networking and placement opportunities. Placement services include a local job network board, summer job listings and guides to professional career opportunities.

The Career Reference Library holds current information on graduate schools, professional opportunities, career choices in specific majors, and other relevant career information. SIGI Plus, a computerized guidance testing program, is also available in the Career Reference Library.

In addition to these services, the Career Development Office hosts a Career Day and an Executive Dinner in the spring. These special events encourage students to begin the networking process by making contacts, following-up on leads and interacting with successful professionals in their fields of study.

THE LIBRARY

The L. Nelson Bell Library provides student access to over a half million volumes locally and through the Mountain College Library Network. Collections include recordings, filmstrips, videotapes, college catalogs, and current periodicals. The library provides computer search services and access to resources in other locations through interlibrary loan. Personal computers for student use are also available. Library hours are posted.

COLLEGE POLICIES

STANDARDS OF CONDUCT

The trustees, administration, staff, faculty, and students seek to be motivated by Christ's love and desire to reflect that love for each other; therefore, we are called upon to practice consideration, fair play and concern in our daily interaction with each other as an expression of our commitment to be a community under the Lordship of Jesus Christ. Love and consideration demand the deliberate consciousness of other people's feelings and an effort to neither hurt nor offend others.

Such high aspirations require frequent reviews of what Christian standards are

in the social, as well as academic areas, and they can be reached only when each one in the Montreat-Anderson College community makes an honest effort to incorporate them into the pattern of daily living.

An obligation for patience, and for the effort toward redemption is inherent in a Christian community. At the same time, the College reserves the authority to ask those members to withdraw who do not accept the delineation of Christian standards, and who are unable to learn to live happily within the framework of its ideals.

HONOR SYSTEM

Life at Montreat-Anderson College is based on the belief that the ideal community is made up of honorable individuals. Mutual trust and consideration are essential to such a community, and it is for these that we strive.

Each student and faculty member has a responsibility for him/herself and for every other member of the college community. The failure of one person to live honorably is in part the failure of all. The movement of one individual toward complete understanding of Christian living is a step toward honorable living for the whole college community.

Composed of students and faculty advisors, the Honor Court is principally interested in help for offenders of the Honor Code, rather than in punishment. Although fellow students might prefer to counsel rather than report those who fail to uphold the Honor Code, it is important that the responsibility for deciding what is best for the student and the school rest with the Honor Court, which has been charged with dealing with weaknesses in the community.

HONOR CODE

Under the Honor Code, you, the student, are on your honor not to lie, cheat, steal, gamble and/or plagiarize. If you do, you are on your honor to report yourself within twenty-four hours to a member of the Honor Court. If you see another student lying, cheating, stealing, gambling, and/or plagiarizing you are on your honor to report him/her with the option of asking him/her to report him/herself to a member of the Honor Court or to report him/her to an employee of the college.

The Honor Code places upon you a dual responsibility. First, you are responsible to see that you conduct yourself in accordance with the Honor Code. Second, you also are responsible insofar as possible to see that your fellow students do likewise. This system places considerable responsibility for self government on the students themselves. This college believes that mature students are capable of handling this serious responsibility. You are the governing system and you are responsible for its success.

GENERAL BEHAVIOR

At Montreat-Anderson College the individual is given as much freedom in the exercise of his/her rights and responsibilities as is consistent with the well-being of the entire college community. However, the college reserves the right to suspend or dismiss any

student whose behavior is not consistent with the ideals of the college whether on or off campus.

NON-DISCRIMINATION / EQUAL OPPORTUNITY POLICY

Montreat-Anderson College admits students of any race, color, religion, sex, age, national or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, religion, sex, age, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administrative programs.

ADA / REHABILITATION ACT COMPLIANCE POLICY

Montreat-Anderson College does not discriminate against qualified applicants and students with disabilities in all education programs, activities, services and practices. The college will provide reasonable accomodations to the known disabilities of otherwise qualified applicants and students. Inquiries should be directed to the Office of Student Services.

AIDS / COMMUNICABLE DISEASE POLICY

Because of the rapid spread of the AIDS virus, Montreat-Anderson College may be faced with students and/or employees who contract AIDS, AIDS related diseases and Hepatitis B. To ensure that proper procedures are taken to protect all individuals in the campus community, including the infected person(s), a communicable disease policy has been adopted by Montreat-Anderson College.

Montreat-Anderson College would strive to provide appropriate information in order to instruct staff and students regarding the nature of AIDS and Hepatitis B and transmission. Effective educational efforts and the development of a Christian outlook, well in the advance of any possible crisis situation are the best assurance that an actual crisis will be dealt with lovingly and rationally, but without panic.

Each student will be given a copy of the AIDS/Communicable Disease policy at the beginning of the academic year. Any questions should be directed to the Health Center.

VEHICLE / PARKING POLICIES

All students may have a motorized vehicle on campus provided it is registered with the Office of Student Services within the first two weeks of its arrival on campus. Upon registration, the student will be issued a vehicle registration decal. Vehicles without a registration decal may not park on the college premises. Once a decal has been issued to a vehicle, that decal may not be transferred to another vehicle. Parking decal replacement or decals for additional vehicles are five dollars each.

The following on-campus vehicle violations may subject the driver and/or the vehicle owner to disciplinary action by the Director of Student Services: operation of a motor vehicle which

causes a disturbance and/or driving a motor vehicle carelessly and/or driving while under the influence of alcohol. Failure to pay fines within three business days of receiving a citation will result in an additional three dollar fine. If suitable arrangements to pay, or if the payment has not been made within fifteen days, the registration decal of the offender may be revoked.

Parking is only permitted in authorized, marked spaces. Parking in an unauthorized space, no parking area, and visitor's parking spaces will result in a minimum ten dollar fine. Parking in designated handicapped parking spaces, spaces reserved for the college nurse and/or counselor, and blocking private drives will result in a minimum twenty-five dollar fine and the automobile will be subject to being towed at the owner's expense.

Resident students may park in any authorized marked space on campus *excluding* the following areas: in front of the South Carolina Home; Belk Campus Center lot (reserved for off-campus students, faculty, and staff); behind Gaither Hall and on Geneva Place (reserved for faculty and staff); Howerton Dining Hall lot between 8 a.m. and 5 p.m. (reserved for faculty and staff).

Off-campus students may park in any authorized, marked space *excluding* the following areas: in front of the South Carolina Home; behind Gaither Hall and on Geneva Place; Howerton Dining Hall lot between 8 a.m. and 5 p.m.

OFF-CAMPUS HOUSING

All students under the age of twenty-one are required to register as residence hall residents unless they are married or commuting students living with their parents or legal guardians, or when because of special circumstances, some other arrangements have been made with the Office of Student Services. Students who turn twenty-one before mid-term (a date will be determined each semester) will be permitted to live off campus.

TOBACCO USE POLICY

Tobacco use is prohibited in all college buildings (except for the residence hall rooms on the third floor of Davis Hall and the fifth floor of Montreat-Anderson Hall with the consent of the tobacco user's roommate) and within fifty feet of entrances to all college buildings.

Tobacco users should consistently be aware of the rights of non-tobacco users so as to not to cause irritation, discomfort or a health hazard. Smokers are expected to properly dispose of their cigarette butts.

ALCOHOL USE POLICY

All students are encouraged to consider the health risks involved in alcohol use and to seek maturity and responsibility in all of their actions and behavior. This is inclusive of the choice that students, age twenty-one or older, make concerning alcohol use.

The North Carolina Safe Roads Act prohibits all persons under the age of twenty-one from purchasing, attempting to purchase, possessing or consuming alcoholic beverages.

Possession, consumption, or being under the influence of alcoholic beverages on the Montreat-Anderson College campus is prohibited, regardless of age. Violation of this regulation will result in disciplinary action.

Students over the age of twenty-one are encouraged to use discretion and mature judgement in the event that they choose to consume alcoholic beverages. Due to the potential influence that student leaders have on fellow students, their consumption of alcoholic beverages is discouraged. However, if student leaders, age twenty-one or older, do choose to consume alcohol, they are expected to model responsibility and maturity.

These recommendations and regulations apply to all students, living on or off campus. Resident students are responsible for conveying these regulations to their guests while they are on the Montreat-Anderson College campus.

POSSESSION OR USE OF ILLEGAL DRUGS

For health and legal reasons, possessing, consuming, and/or selling illegal drugs, on or off campus is prohibited. Violations will be refered to the Judicial Council. Action will range from rehabilitative consultation to expulsion.

WEAPONS AND EXPLOSIVES

According to North Carolina Statute 14-269.2, it shall be unlawful for any person to possess or carry, whether openly or concealed, any gun, rifle, pistol, BB gun, pellet gun, air rifle, firecrackers, dynamite cartridge, bomb, grenade, mine, powerful explosive, bowie knife, dirk, dagger, slingshot, leaded cane, switch-blade knife, blackjack, metallic knuckles, or any other weapon of like kind, not used soley for institutional or school sanctioned ceremonial purposes.

All hunting guns and bow and arrows must be checked in with the Resident Director at the beginning of each semester.

PORNOGRAPHIC MATERIAL

The possesion of pornographic material by students is prohibited; this includes videos, posters and magazines.

HAZING

Any type of physical (fighting) or verbal abuse, violence, punishment, humiliation, or intimidation by any student toward another is prohibited. It is also understood that abusive and profane language is not permitted and will result in disciplinary action which may include suspension from the college.

FIRE PREVENTION EQUIPMENT

Fire alarms and fire extinguishers are placed throughout the college buildings for the security of the community. The Student Judiciary Council will discipline any student who makes unauthorized use of or interferes in any way with the efficient functioning of this equipment, the result of which could jeopardize the safety and lives of other students.

BUILDING ROOFTOPS

All campus building rooftops are strictly off limits to all students. Students found on rooftops for any unauthorized purpose will immediately be fined fifty dollars, payable to the Business Office.

SEXUAL BEHAVIOR POLICY

As a Christian institution, Montreat-Anderson College seeks to stand for and continually encourages Biblical guidelines for sexual behavior. Premarital and extramarital intercourse and homosexual activity clearly violate God's standards and therefore are considered unacceptable behavior.

Appropriate limits on public behavior should be made out of respect for others. Therefore, any display of affection should not become passionate expressions that might embarass oneself and possibly offend others. Behavior in a public place between couples should be such that the couple always appear approachable, rather than seclusive. Sitting or lying in each other's laps, and prolonged hugs or kissing are examples of unacceptable behavior.

Montreat-Anderson College purposes to be supportive of its students in all aspects of college life. Counseling will be made available to any student experiencing problems regarding a pregnancy or their sexuality.

SEX OFFENSES

Forcible and/or nonforcible sex offenses are contrary to God's teachings, unlawful and are violent crimes subject to criminal proscecution. These include rape, acquaintance rape and any sex act where the victim is incapable of giving consent. Sex offenses include acts that are offensive and displeasing to the respondent, and reacted to with resistance. Such resistance may consist of saying "No," arguing, fighting, pleading, screaming, crying, or other behavior that indicate the respondent is saying "No!"

Sex offenses will not be tolerated at Montreat-Anderson College. An alleged act of sexual aggression will be taken seriously, investigated thoroughly by the college, and the victim will be encouraged to report the offense to the local authorities. The college will give the victim the option of having the case heard by the student judicial courts or for privacy reasons, by the Vice President for Student Development. If found guilty, the perpetrator will be dismissed from the college.

Should an attack occur, the following reporting procedure should be followed. Do not bathe or change clothes; evidence of the attack must be documented. Report immediately to a Resident Director or other college official, who will communicate with the proper authorities.

Education programs to promote awareness of rape, acquaintance rape, and other sex offenses will be planned and conducted by the Health Center and Counseling staff.

RESTRICTED AREAS

The road and area immediately behind Davis, McGregor, and Montreat-Anderson residence halls are off limits to

members of the opposite sex at all times. Vehicle traffic is prohibited in the area behind McGregor and Montreat-Anderson Halls.

LAKE SUSAN

This small lake located in the center of campus is primarily a beauty spot and used for boating and fishing only. Swimming and sunbathing are not allowed at the lake. Students must also stay off the lake when frozen. Students must not engage in throwing one another in the lake. Disciplinary action may be necessary in order to avoid injuries.

SUNBATHING

Sunbathing is permitted at the swimming pool and on the athletic field. It is not allowed on the roofs of any buildings.

DRESS REGULATION

Reasonable discretion in clothing and appearance is required of all students. Appropriate attire is recommended to show due respect for those guests visiting campus and eating in the dining hall.

Students are to refrain from wearing clothing that advertise offensive products/slogans, alcoholic beverages, and/or illegal drugs.

By action of the faculty, bermuda-type shorts may be worn to class but not to chapel, convocation, or to a designated official college function. Caps, ripped jeans, and mini skirts are not allowed in class, chapel, convocation or to a designated college function such as Commencement.

Weather permitting, students may go barefoot on campus, with the exception of classes, Gaither Hall, and the Dining Hall. Bathing suits may be worn only in designated areas for swimming or sunbathing. Students are also to be discreet in their choice of clothing when entertaining guests of the opposite sex in their rooms.

RESPECT FOR COLLEGE PROPERTY

Any student guilty of vandalism (deliberate destruction of property), shall be subject to disciplinary action. In every case in which his/her parents are providing financial support, they shall be informed of the offense and the action taken.

Property and buildings on or near campus not owned or supervised by the college are off limits to students unless permission has been given from the owner.

Littering on the campus is not permitted. This includes cigarette butts and throwing items out of windows.

FILM / VIDEO REVIEW

Montreat-Anderson College endeavors to promote spiritual, physical, intellectual and social growth for its students. One dimension of the social and intellectual programming involves the presentation of films/ videos.

A reviewing and recommending body consists of the Associate for Student Activities, members of the Student Ac-

tivities Committee and a Resident Director. This body carefully considers the moral, intellectual, spiritual, and social impact of films/videos to be shown publically to the student body.

G-rated films/videos are approved without review. PG and PG13-rated films/videos must be approved by the reviewing body in order to be shown publically. R-rated films/videos are not permitted for public viewing on the Montreat-Anderson College campus. NC-17 and X-rated films/videos are not permitted for public or private viewing on campus.

These same guidelines for the appropriateness of the film/video to be presented must be met by the residence halls, clubs, and organizations. Students are strongly urged to carefully consider the moral, intellectual, spiritual, and social impact of any films/videos to be viewed privately on or off campus.

FOOD SERVICE POLICIES

The college is under contract with ARA Management Services, Inc. for food services. All resident students are required to purchase the College Dining Hall Food Plan. I.D. cards are required to be shown prior to each meal. Taking utensils from the dining hall without permission is considered theft.

Each student is entitled to seconds, except on certain main course items such as meats. All portions of food are on a personal consumption basis. A student is not permitted to take food or beverages from the dining hall. Students found taking food or beverages from the dining hall will be subject to disciplinray action. Students requesting a sick tray must make arrangements with the Food Service Manager.

Any questions and/or comments regarding the food service should be made directly to the Food Service Manager or the Student Government Association Food Committee.

RESIDENCE LIFE

Services and policies unique to students living in the residence halls may be found in a separate Residence Life Handbook.

June, 1993

Dear Fellow Students,

Welcome to Montreat! I am very pleased that you have chosen Montreat as your home for the next few years. In the past year or so, this college has experienced quite a facelift. With the arrival of President Hurt, Montreat-Anderson College has begun a renovation process that has spilled over into every nook and cranny of the campus.

The student handbook that you are now holding is a new revision. Last year, the Student Government Association, in conjunction with the Office of Student Services and President Hurt, updated the handbook to make it appropriate for the students of a four-year institution. This is a perfect example of the fresh attitude that is opening door after door on this campus.

I would like to welcome back all those of you who are continuing students. You have witnessed firsthand the rebirth of Montreat-Anderson College. I am sure that you understand this school's potential as much as I do. In the next year, every student will be faced with new ideas and challenges. I encourage you to not run from these challenges or to discard these new ideas, regardless of whether they seem different or frightening. I ask each and every student to look at these things with unbiased eyes and to try to learn from these new experiences.

The Student Government Association welcomes every single student to become involved in the various activities on campus. You don't have to be Michael Jordan to play basketball in the intramural program or be Mel Gibson to star in a theatrical production. The Good Lord knows you don't have to be an intellectual giant to be active in SGA; although, it never hurts. As I said before, Montreat is now your home. You'll want to begin setting up your home the way in which you'll be the most comfortable--a place to hang your proverbial hat. The way to do this is to get involved.

Finally, the Student Government Association is your government. It is a chance for a lone voice to be heard in a wilderness of incessant echoes. Your voice can and will make a difference. We, the Student Government Association, are here to serve the students. With countless prayers for perseverance and guidance, I believe that God will aid us in accomplishing that goal. Keep your eyes fixed on the finish line and strive towards that end; for that is where the prize lays.

Your servant in Christ,

Jeffrey Reardon
Student Government President

THE CONSTITUTION OF THE STUDENT GOVERNMENT ASSOCIATION OF MONTREAT-ANDERSON COLLEGE

PREAMBLE

We, the students of Montreat-Anderson College, in order to facilitate student affairs, to assume collective responsibility for our conduct, to further development in becoming responsible individuals, to foster academic excellence, and to promote moral strength within the Judeo-Christian tradition, do hereby create and ordain an Association of students devoted to the realization of these ends, under the authority administered through the Board of Trustees and under the ultimate authority of God.

ARTICLE I: Student Government Association

Section 1 - Name

The name of this organization shall be known as the **Student Government Association of Montreat-Anderson College,** hereinafter referred to as the SGA.

Section 2 - Membership

The membership shall consist of every full-time student of the college who by completing his/her registration shall indicate his/her acceptance of its privileges and responsibilities.

ARTICLE II: Supremacy and Purpose

Section 1 - Supremacy

The SGA shall understand that the President and the Board of Trustees of the College have the ultimate authority in all matters governing Montreat-Anderson College.

Section 2 - Purpose

1. To provide a sound democratic student government as a participant in the decision-making processes of college life.
2. To promote the welfare of the student community by providing an avenue for student expression, social interaction, cultural awareness, and student services.
3. To provide a forum for the free discussion of issues which concern the student body.
4. To make recommendations to the administration and/or faculty concerning areas outside student control.
5. The SGA shall be the primary governing body to advocate student rights and to promote the general welfare of all students.
6. To represent student opinion to the trustees, administration, alumni, faculty, and staff.
7. To cooperate with the administration in setting and maintaining credible standards of living in all phases of college life.

ARTICLE III: Advisors

Section 1 - SGA Advisors

Two official non-voting advisors serving alternating two-year terms to the SGA Executive and Legislature shall be nominated by the SGA Executive Committee from among the members of the faculty, administration, or administrative staff. They shall be elected by a majority vote of the SGA Legislature at their first or second meeting of the academic year. At least one advisor is expected to be present at all SGA Executive and Legislature meetings.

Section 2 - Resource Advisor

The Associate for Student Activities is the liaison person between the Administration and the SGA. He/She acts as an ex-officio non-voting advisor to the SGA Executive and Legislature. At the discretion of any SGA standing committees, the resource advisor may be present.

ARTICLE IV: SGA Executive Committee

Section 1 - Membership

The Members of the Executive Committee of the SGA shall be the President; Vice President; Secretary/Treasurer; the Senior, Junior, Sophomore, and Freshman Class Presidents; the Senior Associate Justice; and the Student Activities Chair. The SGA advisors and the resource advisor are considered a non-voting part of this committee.

Section 2 - Duties of the Executive Committee

1. To attend all meetings of the SGA.
2. To fill all vacancies in the membership of

the SGA legislature when deemed necessary.
3. To prepare advisory reports for the Legislature's consideration and to make recommendations for new legislation, clarify desirable changes in existing legislation, and prepare an agenda for the next SGA meeting.
4. To recommend that all presidents of clubs and organizations send a representative to the SGA Legislature meetings as a non-voting member.
5. To meet at least once every two weeks, and more often when deemed necessary. This meeting is considered a closed session, except for persons stated specifically above in Section 1. Executive reserves the right to invite non-members when deemed necessary.
6. To take appropriate action on those SGA legislators who are in violation of the attendance policy.
7. To revise the Constitution when deemed necessary.
8. To appoint any temporary committees as deemed necessary.

Section 3 - Duties of SGA President
1. To call and preside over all meetings of the SGA Executive and the Legislature.
2. To serve as Chair of the Executive Committee.
3. To serve as the official representative of the student body.
4. To conduct orientation meetings each fall and spring for newly-elected members.
5. To appoint any temporary committees as deemed necessary.
6. To serve as a member of the Faculty Campus Life Committee.
7. To serve as a member of the Board of Trustees' Executive and Student Life Committees.
8. To make recommendations for student representatives and/or nominees to the administration, faculty, and board committees as approved by the Associate for Student Activities.
9. The President can cast a vote with the minority when it will produce a tie vote and thus cause a motion to fail, however the President may not vote at any other time.

Section 4 - Duties of SGA Vice President
1. To perform all duties of the President in his/her absence.
2. To serve on the SGA Executive Committee.
3. To serve as chair of the Elections Committee.
4. To serve as chair of the Food Committee.
5. To serve as chair of the Relations Committee.
6. To serve as Parliamentarian.
7. To provide, in conjunction with the SCA President, a prayer breakfast or dinner when feasible.

Section 5 - Duties of SGA Secretary/ Treasurer
1. To keep the minutes of all meetings of the SGA Executive and the Legislature and post typed copies of the SGA Legislature meeting within twenty-four hours following each meeting.
2. To submit copies of the minutes to the Executive Committee of the SGA, Director of Student Services, and President of the College.
3. To keep records of the SGA Legislature members who are absent and notify the Executive Committee of absences numbering three (3) or more.
4. To serve on the SGA Executive Committee.
5. To serve as chair of the Student Budget Advisory Committee.
6. To attend to the correspondence and clerical work of the SGA Executive and the SGA Legislature.
7. To submit a written financial statement to the SGA Legislature of accounts of all student organizations receiving allocations through the college. Give a financial report in December and in May to the SGA Legislature.
8. To receive and file reports from the Honor Court and each Residence Hall Council monthly.
9. To meet with all SGA chartered organization secretaries and treasurers when deemed necessary.

Section 6 - Duties of Senior Class President
1. To serve on the SGA Executive Committee.

2. To serve as chair of any special class programs in conjunction with the Student Activities Chair.
3. To serve as co-chair of the Teacher Appreciation Committee.
4. To serve on, or chair, any temporary committee appointed by the SGA President.
5. To conduct a class meeting on a regular basis.
6. To hold a class meeting during the third week of the academic year for the election of the class vice president and class member-at large.
7. Designate duties among his/her officers.
8. Serve as a facilitator for the class which he/she represents to the SGA.
9. Shall instigate action on behalf of the class officers.

Section 7 - Duties of Junior Class President

1. To serve on the SGA Executive Committee.
2. To serve on, or chair, any temporary committee appointed by the SGA President.
3. To serve as chair of any special class programs in conjunction with the Student Activities Chair.
4. To serve as co-chair of the Teacher Appreciation Committee.
5. To conduct a class meeting on a regular basis.
6. To hold a class meeting during the third week of the academic year for the election of the class vice president and class member-at-large.
7. Designate duties among his/her officers.
8. Serve as a facilitator for the class which he/she represents to the SGA.
9. Shall instigate action on behalf of the class officers.

Section 8 - Duties of Sophomore Class President

1. To serve on the SGA Executive Committee.
2. To serve as chair of the Health Committee.
3. To serve as chair of any special class programs in conjunction with the Activities Chair.
4. To conduct a class meeting on a regular basis.
5. To hold a class meeting during the third week of the academic year for the election of the class vice president and class member-at-large.
6. Designate duties among his/her officers.
7. Serve as a facilitator for the class which he/she represents to the SGA.
8. Shall instigate action on behalf of the class officers.

Section 9 - Duties of Freshman Class President

1. To serve on the SGA Executive Committee.
2. To serve as chair of any special class programs in conjunction with the Student Activities Chair.
3. To conduct a class meeting on a regular basis.
4. To hold a class meeting during the third week for the election of the class vice president and class member-at-large.
5. Designate duties among his/her officers.
6. Serve as a facilitator for the class which he/she represents to the SGA.
7. Shall instigate action on behalf of the class officers.

Section 10 - Duties of Student Activities Chair

1. To serve on the SGA Executive Committee.
2. To work closely with the Associate for Student Activities in sharing and carrying out the planning and executing of activities on campus.
3. To conduct a Student Activities Committee meeting of leadership scholarship recipients, a representative from each residence hall, and all other members of the student body.
4. To delegate jobs of publicity and special emphasis weekends to various members.
5. To select, if possible, a small core group from among the members to help with advance planning.
6. To always be open to ideas from students, faculty, and administration to enrich the activities.
7. To serve on the Campus Life Committee of the Faculty.
8. To serve as a member of the Student Budget Advisory Committee.

Section 11 - Duties of Senior Associate Justice
1. To serve on the SGA Executive Committee.
2. To facilitate needs and concerns from the judicial system to the SGA.
3. Shall instigate action on behalf of the Judicial System.
4. Serve on committees as designated by the SGA President or Executive Committee.
5. Perform all other duties vested within him/her as Senior Associate Justice.

Section 12 - Parliamentary Procedure/ Quorum
1. *Robert's Rules of Order* shall serve as the parliamentary authority in all SGA Executive Committee meetings. However, it shall not take precedence over this Constitution.
2. Interpretation of all parliamentary procedure shall be the responsibility of the SGA Vice President.
3. A quorum shall consist of three-fourths of the total membership of the SGA Executive, with at least one SGA Advisor present. A quorum must be present in order to transact business.

Section 13 - Vacancies and Succession
1. If, for any reason, a vacancy occurs in the Office of the SGA President, the vice president shall automatically assume the responsibilities and position of the Office of SGA President.
2. If, for any reason, a vacancy occurs in the positions of Vice President, Secretary/Treasurer, the Legislature shall nominate and appoint persons to assume the responsibilities of these positions. All qualifications will still need to be met from within this Constitution, in accordance with the qualifications of the Office of Student Services. Persons elected to fill these offices can hold no other office in the SGA.
3. If, for any reason, a vacancy occurs in the position of a class president, the elected class vice president will assume the responsibilities and position of the class presidency. In this case, the position of vice president of the class will be open for nominations from the class.
4. If, for any reason, a vacancy occurs in the position of Student Activities Chair, the Student Activities Committee will nominate an individual to the SGA. The individual must have a two-thirds (2/3) approval of the SGA Executive and Legislature.
5. Upon the absence of an SGA member to the SGA Executive Committee, that member has forfeited his/her right for representation for that meeting.

ARTICLE V: SGA Legislature

Section 1 - Membership
The members of the SGA Legislature shall be composed of the SGA President, SGA Vice President, SGA Secretary/Treasurer, Senior Associate Justice, Class Presidents, Class Vice Presidents, Class Members-At-Large, Residence Hall Presidents, SCA President, Student Activities Chair, Honor Court Chair, Judicial Council Chair, and Off-Campus Student Representative, as voting members. Representatives of all SGA recognized clubs and organizations shall be non-voting members.

Section 2 - Duties of the Legislature
1. To make recommendations for new legislation and changes in the existing legislation. Proposed legislation shall be posted on the SGA bulletin board within twenty-four (24) hours of its introduction. At a following meeting, at least one school week later than the date of the introduction of the proposal but not more than two (2) school weeks later, the SGA Legislature must take action of the introduction of the proposed legislation.
2. To consider or render decisions on all recommendations for new and existing rules, regulations, and programs.
3. To consider and render decisions on all recommendations from the committees of the SGA.
4. To meet at least once every two weeks, and more often when deemed necessary. Any member of the student body may attend any meetings of the SGA Legislature, and each such meeting shall provide a period for open discussion.

Section 3 - Duties of the Executive Members to the Legislature
The members of the SGA Executive Committee shall also serve as voting members

on the SGA Legislature. All qualifications and duties of these members have been mentioned within the article concerning the Executive Committee.

Section 4 - Duties of Off-Campus Student Representative
1. To report the needs and concerns of the Off-Campus Students to the SGA.
2. To have Off-Campus Student meetings on a regular basis.

Section 5 - Duties of Residence Hall Presidents
1. To report any problems and morale of their respective residence hall to the SGA.
2. To be responsible for conducting special programs such as Adopt-A-Family within the residence hall.
3. The Residence Hall President must be a Resident Assistant.

Section 6 - Duties of Class Vice Presidents
1. To preside in the absence of the class president during class meetings.
2. To perform duties assigned by the class president.
3. Serve on committees as designated by the SGA President or Executive Committee.
4. Keep accurate records of each class meeting.
5. Distribute all necessary records to fellow class officers.

Section 7 - Duties of Class Members-At-Large
1. To attend all official class meetings.
2. Perform duties designated by the class president.
3. Serve on committees as designated by the SGA President or Executive Committee.

Section 8 - Duties of Student Christian Association President
1. To serve on the SGA Legislature.
2. To facilitate needs and concerns from the Student Christian Association to the SGA.
3. Shall instigate action on behalf of the Student Christian Association.
4. Shall serve on committees as designated by the SGA President or Executive Committee.
5. Perform all other duties vested within him/her as President of the Student Christian Association.

Section 9 - Duties of the Honor Court Chair
1. To serve on the SGA Legislature.
2. To facilitate needs and concerns from the Honor Court to the SGA.
3. Shall instigate action on behalf of the Honor Court.
4. Serve on committees as designated by the SGA President or Executive Committee.
5. Perform all other duties vested within him/her as Honor Court Chair (see Article V, Section 5, Subsection C).

Section 10 - Duties of the Judicial Council Chair
1. To serve on the SGA Legislature.
2. To facilitate needs and concerns from the Judicial Council to the SGA.
3. Shall instigate action on behalf of the Judicial Council.
4. Serve on committees as designated by the SGA President or Executive Committee.
5. Perform all other duties vested within him/her as Judicial Council Chair.

Section 11 - Standing Committees
1. The Relations Committee shall be chaired by the SGA Vice President and composed of at least six members of the student body. The Relations Committee will explore internal and external avenues of student communication. This committee will make recommendations to the SGA and implement ideas concerning student relations.
2. The Student Budget Advisory Committee (SBAC) shall be chaired by the SGA Secretary/Treasurer and composed of the SGA President, Student Activities Chair, and an appointed member of the student body. The SBAC shall work with the Associate for Student Activities in evaluation of budgets submitted by all organizations, publish the appropriations of the funds which apply to the Student Activities, determine the wishes of the student body with regard to the spending of these funds, and distribute its proposed budget to the Legislature. Explanations of any budget changes must also be presented to the SGA Legislature.
3. Student Activities Committee
The Student Activities Committee shall be composed of a chair elected by the student

body and a vice chair selected by the Student Activities Chair, a selected number of students from each class, and the Associate for Student Activities (ex-officio). All full-time enrolled students of Montreat-Anderson College are considered members of the committee; and all faculty, administration, and administrative staff are members. Recipients of leadership scholarships are required to attend and participate. The committee's purpose shall be to organize social, recreational, cultural, and educational programs for the Montreat-Anderson College community.

4. The Food Committee shall be chaired by the SGA Vice President and composed of a select number of students from each class, with the Associate for Student Activities serving as the Advisor. Either the Director of Student Services or the Associate for Student Activities must be present in the event of voting. The Food Committee shall examine complaints and/or suggestions concerning the betterment of meals and the sanitary conditions of the Dining Hall and the Cavalier Grill.

5. The Student Health Committee shall be chaired by the Sophomore Class President and composed of three (3) members of the student body. The college nurse shall serve as advisor. This committee shall promote personal, social, and environmental factors that lead to the good health of students as well as others. This committee shall recommend or sponsor health education programs and blood drives in conjunction with the college nurse. In the event of an epidemic or other campus-wide health matter, this committee would implement any emergency procedures or special programs.

Section 12 - Ad-Hoc Committees

These committees shall be appointed by the SGA President when deemed necessary.

Section 13 - Joint Faculty/Administration and Student Committees

The SGA has a student representative serving on the following committees:

1. Faculty Committees

Academic Affairs, Administrative, Admissions, Athletic Advisory, Campus Life, Learning Resources/Library, Professional Growth, Retention, and Spiritual Life.

2. Board of Trustees Committees

Academic Affairs, Building and Grounds, Development, Executive, Finance, and Student Life. The student representatives chosen for these committees are appointed and approved by the SGA Executive and the SGA Legislature.

Section 14 - SGA Chartered Organizations

1. Organizations of students may be recognized by the SGA through the process of chartering. To charter an organization, the interested group of individuals must submit a charter to the SGA Executive Committee for approval. Upon a two-thirds (2/3) approval in Executive, it will be sent to the Legislature for a two-thirds (2/3) approval. Upon this approval, it will be recognized as a SGA chartered organization. It is recommended that an SGA member serve as an advisor to this process.

2. An organization must be recognized by the SGA through a charter to be eligible for receiving any student activities funds. The organization must submit a budget proposal at the designated times, set forth by the Student Budget Advisory Committee.

3. There should be an official non-voting advisor to SGA chartered organizations (with the exception of the Honor Court) which shall be elected from among the members of the faculty, administration or administrative staff. Such advisors shall participate in official meetings at the discretion of the organizations by whom they are chosen.

4. The SGA strongly encourages SGA chartered organizations to send a representative to the SGA Legislature meetings, increasing communication within the internal network of the SGA and thus will be noted within the allocation of Student Activities funds.

5. The SGA reserves the right to re-examine an SGA chartered organization for failure to abide by the organization's charter for any reason. In order for an organization to be dechartered, the SGA Executive and Legislature both must have a two-thirds (2/3)vote for approval of dechartering.

Section 15 - Attendance Policy

All voting members of the SGA Legislature will attend each meeting of the SGA Legislature unless for a legitimate reason he/she

is unable to do so. In which case, he/she is to send a representative from his/her organization. Any member who is not represented at three meetings during a semester will be required to resign. Any member who is absent from five meetings during a semester, whether represented or not, will be required to resign the position he/she holds. However, any case may be reviewed by the Executive Committee. Executive Committee members can only miss three Executive Committee meetings.

Section 16 - Parliamentary Procedure/ Quorum

1. *Robert's Rules of Order* shall serve as the parliamentary authority in all the Legislature meetings. However, it shall not take precedence over this Constitution.
2. Interpretation of all parliamentary procedure shall be the responsibility of the SGA Vice President.
3. A quorum shall consist of three-fourths (3/4) of the total membership of the SGA Legislature, with at least one SGA advisor present. A quorum must be present in order to transact business.

ARTICLE V: Judicial Branch

Section 1 - The Honor System Purpose, Membership, and Duties

Subsection A - Purpose.

Montreat Anderson College is firmly committed to the principles of honor. The Honor System is based upon principles that a spirit of trust should pervade all aspects of student life. Its essence is that each student's word can be trusted and that any violation of a student's word is an offense against the community.

Subsection B - Membership and Duties

Membership in the student body signifies a student's commitment to the Honor System. It is the responsibility of every student to act honorably in all phases of student life, to understand the rights and responsibilities under the Honor System, and to preserve the integrity of the Honor System.

Section 2 - Ethics

The following code of ethics for the Judicial Council, Appeals Court, and Honor Court members is set forth as a proper guide and as an indication of what the college expects from its members of the Judicial Branch.

1. The official and public behavior of any member of the Judicial Branch shall be beyond reproach and free from impropriety or appearance of impropriety.
2. No member shall mention, comment on, or discuss the case in any manner except when the Board or Council is sitting to consider the case.
3. With the exception of the chair, each member should refrain from learning about the case.
4. A member shall not be swayed by partisan demands, public clamor, or consideration of personal popularity or notoriety, nor of apprehensive of unjust criticism.
5. A member shall disqualify him/herself from a case if it can be reasonably inferred that he/she is incapable of rendering an impartial judgment.
6. When considering a case, a member shall bear in mind that she/he is deciding whether a particular regulation or statute has been violated. A member, however, should consider the welfare of the individual and the integrity of the college community in setting the sanctions to be imposed.
7. Violations of this Code of Ethics should be reported to the Judicial Review Board.

Section 3 - Honor Code Violations

Subsection A - Felonies

1. Cases concerning charges which give rise to criminal felony charges in local, state or federal courts are referred to the Director of Student Services. The Director of Student Services may determine whether they are to be sent to the appropriate hearing board, delayed pending outcome of criminal proceedings, or heard administratively.

Subsection B - Cheating includes, but is not limited to:

1. Providing or receiving unauthorized assistance in academic endeavors (e.g. quizzes, tests, reports, or term papers).
2. Use of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems or carrying out other assignments.
3. The use, without permission, of tests, or other academic material belonging to a member of the college faculty or staff.

Subsection C - Plagiarism includes, but is

not limited to:

1. The use, by paraphrase or direct quotation, of the published or unpublished work of another person without complete acknowledgment of the source.
2. The unacknowledged use of materials prepared by another person or agency providing term papers or other academic materials.
3. The unacknowledged use of any portion of a computer algorithm or data file.
4. When faced with conflicting definitions of plagiarism during a case, the Council shall adopt the definition set forth by the department/instructor involved in the case.

***Subsection D**- Stealing includes, but is not limited to:*

1. The unauthorized taking, misappropriation, or possession of any property owned by, belonging to, or maintained by the college, an organization, or another individual.
2. The possession, retention, or disposal of stolen property.

***Subsection E**- Gambling includes, but is not limited to:*

1. Any type of wager that involves exchange of money or goods.
2. Any game of chance for monetary profit or personal gain.

***Subsection F**- Deception includes, but is not limited to:*

1. Any false or deceiving representation and any attempt to avoid meeting the stated course requirements.
2. False statements to avoid taking examinations or turning in assign ments at the scheduled times.

a) Submitting falsified, invented, or fictitious data or evidence.

b) Concealing or distorting the true nature, origin, or function of data or evidence.

***Subsection G** - Academic Misconduct includes, but is not limited to:*

1. Tampering with grades.
2. Taking part in obtaining or distributing any part of an unadministered exercise.
3. Any attempt to gain access to or aid another in gaining access to any computer account other than one's own without proper authorization.
4. Any attempt to gain access to or aid another in gaining access to, without proper authorization, department offices, faculty offices, laboratories, or any place where unadministered academic exercises are kept.

***Subsection H** - Hazing includes, but is not limited to:*

1. Any type of physical or verbal abuse.
2. Violence, punishment, humiliation, or intimidation by another student.

***Subsection I** - Contempt of Court includes, but is not limited to:*

1. Instances of perjury (knowingly giving false testimony) in any branch of the judicial system.
2. Acts which obstruct a judicial action.
3. Failure to comply with sanctions imposed by any Court of the Judicial Branch.

Section 4 - Sanctions

Judicial Courts may impose the following sanctions:

1. Alcohol Education Class

Supervised by the Counseling Center.

2. Official Reprimand

An incident may be considered to be one of thoughtlessness on the part of a student. The official reprimand is a written notification to a student indicating that he/she has been found guilty of a violation and that any other violations of college regulations for which the student is found guilty will result in a more severe disciplinary action. In addition, if the student does not meet any special stipulations associated with the sanction, further action will be taken, which may include suspension. The official reprimand normally remains in effect for one full academic year. If there are no additional violations during that year, the official reprimand will be removed from the student's record.

3. Community Service Hours/Restitution

Community service hours are intended to benefit the individual and the campus. Those not wishing to perform community service hours will be given a sanctioning option. If the student does not complete the assigned community service hours by the required date, the student's grades will be withheld until verification of the completion of the hours is provided.

4. Educational Sanctions

Educational projects or tasks may be completed. Some examples of these sanctions include papers, book reports, and program plans and implementations.

5. Referral for Counseling

If, in the opinion of the hearing body or officials of the college, a student's involvement in a disciplinary situation will be best served by counseling, the student may be required to attend counseling sessions with a member of the Montreat-Anderson College Counseling Department.

6. Reimbursement

Damage to person or property or misappropriation of property, either through appropriate repairs or monetary compensation, may be imposed as a sanction.

7. Disciplinary Probation

A probationary status, imposed for a specific time period during which a student is expected to show a positive change in behavior. Furthermore, if the student does not meet any special stipulations associated with the probationary standing or if he/she is found guilty of violating any other rule, regulation or law, he/she may be suspended from the college.

8. Recommendations to Judicial Review Board to impose the following sanctions on behalf of the college administration:

a) Loss of Housing Privileges

A student may lose his/her privilege of residing in college owned housing as part of an imposed sanction.

b) Disciplinary Suspension

The removal of a student from the college which permits the student to return after the period of sentencing. While a student is suspended, he/she is not to return to the campus, grounds, programs, facilities, and activities of the college without written permission from the Director of Student Services. If the student returns to campus without written permission during the time period for which he/she is suspended, his/her eligibility to return to Montreat-Anderson College in the future may be threatened.

c) Disciplinary Expulsion

The removal of a student from the college for the remainder of the academic year. While a student is expelled, he/she is not to return to the campus, grounds, programs, facilities, and activities of the college without written permission from the Director of Student Services and must vacate the campus within twenty-four (24) hours of the final decision.

Section 5 - Honor Court

Subsection A - Purpose

1. To promote the Honor System within the college community.
2. To bring to the attention of the Director of Student Services practices which encourage violations of that system.
3. To receive and investigate reports of alleged violations.
4. To hold hearings and render decisions on the charges in accordance with the Constitution and the Student Handbook.

Subsection B - Qualifications

1. Officers must have attended M-AC the two previous semesters.
2. Council members must have a 2.5 cumulative college QPA.
3. Freshmen are to be elected in the fall.
4. All other qualifications within this Constitution must be met.
5. To avoid conflicts of interests, Resident Assistants shall not serve in the Student Judicial System.

Subsection C - Membership and Duties

1. Chair

a) To investigate each case to insure legitimacy of charges.

   1. Interview plaintiff and defendant.
   2. Interview all witnesses.
   3. Any other steps deemed necessary by the chair.

b) To call and preside over all meetings of the Honor Court.

c) To inform the defendant of the nature and seriousness of the charges brought against him/her.

d) To report the decision of the Council to both the plaintiff and the defendant.

e) To present a monthly statement to SGA Legislature detailing the number, types of cases handled and decisions rendered on each case.

f) To be non-voting except as a tie-breaking vote.

g) To serve on SGA Legislature.

2. Vice Chair

a) Notify, in writing, the plaintiff and the defendant of the time and place of the hearing.

b) To perform all the duties of the chair in his/her absence.

c) To inform the defendant of his/her rights.

d) To assist the chair in any way requested

by the chair.
3. Secretary
a) To notify all members of the Council of the time and place of meetings at least three (3) days in advance of the case.
b) To record in detail all discussions and decisions pertaining to each case.
c) To keep a permanent record of all cases handled by the Honor Court with the Director of Student Services.
d) To keep a taped record of all cases appearing before the Honor Court. These tapes are to be maintained by the Director of Student Services for a period of four (4) years.
e) To submit, in writing, to the Vice President for Student Development, Director of Student Services, the SGA President, the SGA Secretary/Treasurer, plaintiff and defendant copies of the decisions of the Honor Court within forty-eight (48) hours of the meeting at which they are made.
4. Class Representatives
a) One elected member from each class.
b) To hear and vote on each case appearing before the Council.
c) To assist the officers in any way deemed necessary.
5. Advisor
a) One faculty member elected by the Council during their first meeting of the academic year.
b) To sit and hear all cases brought before the Honor Court.
c) To serve as resource advisors for the Council.
d) Shall be non-voting members.
e) Neither may be an advisor to any other Student Judicial Court.

***Subsection D** - Meetings*

1. Informational Meetings
a) Shall be held at least once a month.
b) The purpose of these meetings shall be:
    1. Update members on the happenings of SGA Legislature.
    2. Discuss ideas for the chair to take to SGA Legislature.
    3. Any other business not related to a particular case.
2. Case Meetings
a) To be held as the need arises.
b) The purpose of these meetings shall be:
    1. Hear cases brought before the Honor Court.
    2. Render a verdict on each case appearing before the Honor Court.
    3. Impose sanctions against guilty party or parties appearing before the Honor Court.

Section 6 - The Judicial Council.

***Subsection A** - Purpose*

1. To hear all cases concerning violations of the handbook, excluding Honor Code violations.
2. To hear all cases concerning violations of residence hall regulations and off-campus student violations.
3. To bring to the attention of the Director of Student Services practices which encourage violations of the handbook and/or residence hall regulations.
4. To hold hearings and render decisions on the charges in accordance with the Constitution and the Student Handbook.

***Subsection B** - Qualifications*

1. Officers must have attended M-AC the two previous semesters.
2. Council members must have a 2.5 cumulative college QPA.
3. All other qualifications within this Constitution must be met.
4. To avoid conflicts of interests, resident assistants shall not serve in the student judicial system.

***Subsection C** - Membership and Duties*

1. Chair
a) To investigate all cases to insure legitimacy of charges.
    1. Interview the plaintiff and defendant.
    2. Interview all witnesses.
    3. Any other steps deemed necessary by the chair.
b) To preside over all meetings of the Judicial Council.
c) To inform the defendant of the seriousness of the charges brought against him/her.
d) To report the decision of the Council to the plaintiff and the defendant.
e) To present a monthly report to the SGA Legislature, outlining the seriousness of the violations and the decisions rendered.
f) Shall be non-voting except as a tie-

breaking vote.
g) Shall serve on SGA Legislature.
2. Vice Chair
a) To perform all the duties of the chair in his/her absence.
b) To inform the defendant of his/her rights
c) To assist the chair in any way he/she so requests.
3. Secretary
a). To record in detail all discussions and decisions pertaining to each case.
b) To keep a permanent record of all cases handled by the Judicial Council with the Director of Student Services.
c) To keep a taped record of all cases appearing before the Judicial Council. These tapes are to be maintained by the Director of Student Services for a period of four (4) years.
d) To submit, in writing, to the Vice President for Student Development, Director of Student Services, the SGA President, the SGA Secretary/Treasurer, plaintiff and defendant copies of the decisions o the Judicial Council within forty-eight (48) hours of the meeting at which they are made.
4. Council Members
a) Each residence hall and the off-campus students are guaranteed one (1) seat on the Judicial Council. For every 60 students they must have one (1) additional seat. The Office of Student Services shall note enrollment and notify the resident director of each group as to the number of Council members they are to elect.
b) To hear and vote on each case appearing before the Judicial Council.
c) To assist the officers in any way deemed necessary.
5. Advisors
a) One (1) faculty member to be elected by the Council at their first meeting of the academic year.
b) To sit and hear all cases appearing before the Judicial Council.
c) To serve as resource advisors for the Council.
d) Shall be non-voting members.
e) Neither may be an advisor to any other student judicial court.

Subsection D - Meetings

1. Scheduled meeting once a week as necessary.
2. The purpose of these meetings shall be to:
a) Hear cases brought before the Judicial Council.
b) Render a verdict on each case appearing before the Judicial Council.
c) Impose sanctions against the guilty party or parties appearing before the Judicial Council.
d) Information sharing.
    1. Update members on SGA activities.
    2. Discuss ideas for Chair to take to SGA.
    3. Any other discussion not related to a particular case.

Section 7 - Appeals Court

Subsection A - Purpose

1. To review all written appeals brought before the court and determine if the appeal warrants a
retrial.
2. To hold hearings in which the granted appeal is retried and render decisions on the charges in accordance with the Constitution and the Student Handbook.
3. Appeals court shall not be empowered to impose sanctions. They may only uphold or overturn the lower court's decisions.

Subsection B - Qualifications

1. Senior Associate Justice
a) Must be a senior and attended M-AC for the two previous semesters.
b) Must have at least a 2.75 cumulative QPA.
2. Assistant Justices
a) Must be either a junior or senior and attended M-AC for the two previous semesters.
b) Must have at least a 2.5 cumulative QPA.
3. To avoid conflicts of interests, resident assistants shall not serve in the student judicial system.

Subsection C - Membership and Duties

1. Senior Associate Justice
a) To call and preside over all meetings of the Appeals Court.
b) To gather all information pertinent to an appeal hearing.
c) To report the decision of the Court to both the plaintiff and the defendant.
d) To serve on both SGA Executive and Legislature.
2. Assistant Justices
a) There shall be two Assistant Justices.

b) To assist the Senior Associate Justice as requested.
c) One Assistant Justice shall be appointed by the Senior Associate Justice to serve as Secretary to the Court.
3. Duties of Secretary
a) To notify all members of the Court of the place and time of meetings at least three days in advance of the case.
b) To record in detail all discussions and decisions pertaining to each case.
c) To keep a permanent record, with the Director of Student Services, of all cases heard by the Appeals Court.
d) To keep a taped record of all cases handled by the Appeals Court. These tapes are to be maintained by the Director of Student Services for a period of four (4) years.
e) To submit, in writing, to the Vice President for Student Development, Director of Student Services, the SGA President, the SGA Secretary/Treasurer, plaintiff and defendant copies of the decisions of the Appeals Court within forty-eight (48) hours of the meeting at which they are made.
f) The other Assistant Justice shall:
   1. Assist the Senior Associate Justice in any way deemed necessary.
   2. In the event of a trial, inform the defendant of his/her rights.
   3. Perform all the duties of the Senior Associate Justice in his/her absence.
4. Advisors
a) One faculty member to be elected by the Court at its first meeting of the academic year.
b) One advisor to be either the Director of Student Services or his/her designated representative. This advisor must remain the same throughout the year.
c) To hear all cases brought before the Appeals Court.
d) To serve as resource advisors for the Court.
e) Shall be non-voting members.
f) Neither may be an advisor to any other Student Judicial Court.

Subsection D - Meetings

To be held as often as necessary.

Section 8 - Judicial Review Board

Subsection A - Purpose

1. To refer cases of questionable jurisdiction to the proper judicial court.
2. To hear and vote on requests of case removal from the student judicial court system to the administrative channels.
3. Hear and try cases involving possible ethics violations of a member or members of the judicial branch.

Subsection B- Membership and Duties

1. Director of Student Services to preside over all meetings of the Board.
2. Faculty Representative
a) To serve as secretary.
b) To represent the faculty's interests in preserving justice.
c) Appointed by the Vice President of Academic Affairs during faculty committee appointment time.
3. Faculty Representative
To represent the Administration's interest in preserving justice.
4. Honor Court Chair
a) To represent the student body.
b) To represent the Honor Court's interest in preserving justice.
5. Judicial Council Chair
a) To represent the student body.
b) To represent the Judicial Council's interest in preserving justice.

Subsection C - Procedure

1. Written requests are submitted to the Director of Student Services.
2. The Director of Student Services shall then have forty-eight (48) hours to call a meeting of the Judicial Review Board.
3. The Board shall then hear only the allegations and then render a decision. The case shall then be referred to one of the following:
a) Honor Court.
b) Judicial Council.
c) President's Cabinet.
4. In cases involving ethics violations, the Judicial Review Board shall observe the proceedures for the student judicial courts.
5. All decisions require a majority vote (50%+1).

Section 9 - Right of the Defendant

1. To be considered innocent unless proven guilty.
2. The student shall be informed of the

nature of the charges that have been brought against him/her and that those charges are being investigated.
3. The student shall be informed immediately of the results of an investigation of which she/he is the subject.
4. The student shall have three (3) school days before a hearing may take place.
5. Any student appearing before a Court of the Judicial Branch shall hear the accusations brought against him/her in the presence of the Plaintiff.
6. No student shall be requested to testify against him/herself.
7. Once a charge has been drawn, the court is committed to that charge, and shall not pursue any other charges.
A. If during the course of a hearing, another violation is uncovered, the court will pursue that charge after the first case has been closed.
B. The court will view this newviolation as a separate matter and not allow the discovery to prejudice its verdict.
8. Any student may have the right to appeal.
9. When confidentiality is a major concern with cases concerning sexual activity or illegal drug use, any student may make a written request to the Vice President for Student Development to have his/her case removed from the student courts and transferred to the administrative level.

Section 10 - Waiver of Rights
1. The Defendant may waive any or all of his/her rights.
2. The defendant must submit a written waiver of his/her rights to the chair of the court hearing the case.
3. Once rights have been waived, they may not be claimed again during the course of the proceedings.
4. The waiver of rights does not carry from one trial body to another. Rights must be waived before each court if the defendant so desires.

Section 11 - Appeals
Subsection A - Grounds for Appeal
1. Procedural violations.
2. Violations of rights.
3. Sanction inconsistencies.
4. New evidence.

Subsection B - Appeals Procedure
1. Student requesting appeal must submit a written request for an appeal to the Senior Associate Justice within two (2) school days of original court's decision.
2. The Appeals Court will then have up to three (3) school days to review the original case records of the lower court and determine if the grounds for appeal are valid.
3. The Senior Associate Justice must notify, in writing, the person requesting the appeal whether or not the request was granted within twenty-four (24) hours of the meeting at which the decision was made.
4. Should the Appeals Court decide the appeal is valid and retry the case, the sanctions of the original court are stayed pending the outcome of the Appeals Court hearing.
a) If the decision of the lower court is upheld, the sanctions of the lower court become effective immediately.
b) If the decision of the lower court is overturned, the sanctions of the lower court are rendered null and void.
5. Should the Appeals Court decide not to retry the case, the sanctions of the original court become effective immediately.
Subsection C - Evidence of New Violations
If, during the course of an appeals hearing, a new violation is uncovered, evidence of that violation shall be sent to the appropriate lower court for review and possible hearing.

Section 12 - Appeals to the President's Cabinet
Subsection A- Grounds for Appeal
1. Procedural violations.
2. Violations of rights.
3. Sanction inconsistencies.
4. New evidence.
Subsection B - Appeals Procedure
1. Once a student has exhausted his/her appeals through the Student Courts, a student may make a final appeal to the President's Cabinet.
2. Written request for an appeal must be made to the Vice President for Student Developmet (VPSD) within forty-eight (48) hours of the final decision of the Student Appeals Court.
3. The VPSD will then have twenty-four (24) hours to either accept or reject the motion for appeal.
4. If the request for appeal is granted, the

VPSD shall put the appeal on the next President's Cabinet agenda, and the sanctions of the lower court are stayed pending the decision of the President's Cabinet.
a) If the decisions of the lower court are upheld, the sanctions become effective immediately.
b) If the decision of the lower courts are overturned, the sanctions are rendered null and void.
5. If the request for appeal is denied, the sanctions become effective immediately.
6. During the appeal to the President's Cabinet, the VPSD will abstain from sitting in on the appeal to allow for a fair trial.

Subsection C- Evidence of New Violations
If, during the course of a President's Cabinet hearing, a new violation is uncovered, evidence of that violation shall be sent to the appropriate Student Court for review and possible hearing.

Section 13 - Quorum
1. A quorum shall consist of three-quarters (3/4) of the total Council's membership and one advisor.
2. A quorum shall be necessary for any branch of the Judiciary to vote.

Section 14 - Vacancies and Successions
Subsection A - Chair
If, for any reason, a vacancy should occur in the office of chair, the vice chair shall assume all responsibilities and position of chair.

Subsection B - Vice Chair and Secretary
1. Should a vacancy occur in the positions of vice chair or secretary, the SGA Legislature will nominate and appoint persons to assume the responsibilities of these positions.
2. The court shall recommend, to the Legislature, persons for these positions, but these recommendations shall not be binding.

Subsection C - Class Representatives and Council Members
Through SGA Legislature, they shall be elected from the class or group that is to be represented.

Subsection D - Limitations
All qualifications will still need to be met from within this Constitution and the Office of Student Services.

Section 15 - Referral to the Director of Student Services
Subsection A
The Judicial Branch may refer to the Director of Student Services, any case occurring within two weeks of the end of a semester.

Subsection B
During the first three weeks of the academic year, all cases appearing before Judicial Council are referred to the Director of Student Services. This will allow the students time to elect their Council Members.

ARTICLE VII: Elections

Section 1 - Qualifications for Presidential Eligibility
To be eligible to serve as a president of any residence hall, club, organization, or as chair of a judicial court, he/she must be registered for a minimum of twelve semester hours for the preceding and current semesters and have a cumulative QPA of 2.75 at the time of elections and maintain thereafter. After being elected, at the point in mid-year grades, if his/her cumulative QPA is below a 2.75 the member will be required to resign. This decision may be appealed in writing to the SGA Executive Committee within twenty-four (24) hours for a final decision in the SGA Executive Committee during which time the requirement to resign will be at a stay pending the outcome of the appeal.

Section 2 - Presidents, Vice Presidents, and Secretaries Eligibility
Presidents, Vice Presidents, and Secretaries in the SGA or Chairs of any Judicial Court must have attended Montreat-Anderson College for at least two previous semesters before taking office.

Section 3 - Judicial Courts and SGA Legislature Eligibility
To be eligible to serve on a Judicial Court or SGA Legislature, a student must be registered for a minimum of twelve (12) semester hours for the preceding and current semesters and must have a cumulative 2.5 QPA at the time of the elections and maintain it thereafter.

Section 4 - Enrollment Requirements
All elected or appointed student leaders

must be full-time students at Montreat-Anderson College before holding an office in the SGA.

Section 5 - Limitations
An SGA member may not hold more than one voting office in the Legislature.

Section 6 - Disqualification from Office
Any elected or appointed student leader convicted of any offense having a penalty of disciplinary probation, academic probation, suspension, requirement to withdraw, or expulsion may not continue to serve out the remainder of his/her term in office. This disqualification can be appealed to the Appeals Court; during this appeal process the disqualification will be at a stay.

Section 7 - Campaigning
Campaigns shall be conducted in a competitive but fair and honest spirit under the honor system. Campaigning is highly encouraged in the form of posters, speeches, and banners. There is no size limitations on posters, nor any limit on the number of posters anywhere on campus. There shall be no posting of campaign materials inside classrooms, the L. Nelson Bell Library or Gaither Chapel. Posters may not be placed on glass or painted surfaces for purposes of damage to walls. After campaign materials have been placed, it may not be removed by anyone other than the candidate or administrative officials. Campaigning for any election may not be held within a fifty (50) foot radius of the polls on the day of the election. All posters and campaign materials must be removed within twenty-four (24) hours of the closing of the polls. If a run-off election occurs, in any electable position, the campaign material may stay posted till immediately following the closing of the run-off polls. It is the responsibility of all nominees to see that all campaign materials are removed. Forums and campaigning may take place in residence halls provided they are approved by the resident director and the resident assistant(s) on the floor on which campaigning will occur.

Section 8 - Election Procedure
1. The Election date shall be announced at least two (2) weeks in advance and the ballot box shall be available from 11 a.m. to 5 p.m. on the day of the election speeches. The ballot box will be available in the Dining Hall from 8 a.m. to 1 p.m. on the day after election speeches at which time the polls will close.
2. There shall be only one (1) ballot box and it shall be located in the Howerton Dining Hall.
3. The ballot box shall be attended at all times by a member of the Elections Committee. Candidates for office may not serve on the Elections Committee.
4. The ballots shall not be available for counting until 1 p.m. on the second election day.
5. The ballots shall be counted by the SGA Elections Committee, chaired by the SGA Vice President, with at least four (4) members of the Student Body who are not members of the Legislative branch, that shall be appointed by the SGA Executive Committee. In addition, two (2) faculty members or administrators shall be present during the counting of ballots.
6. The Elections Committee shall determine winners on the following criteria:
a) A vote of 50%+1 of the votes cast.
b) If three (3) or more candidates are competing for one (1) position and none have a simple majority, a run-off will be declared between the two (2) candidates receiving the most votes.
c) Between three (3) to five (5) days of the posting of the election result, the Elections Committee shall hold a run-off if deemed necessary.
7. Voting for all offices under the SGA shall be by secret ballot.
8. After all ballots are counted, the Elections Committee shall post the complete election results including the exact vote count. In addition, the committee shall notify the candidates of the decisions. After written notification, the candidates shall be given twenty-four (24) hours to accept the decisions or file a written complaint with the Elections Committee. After this specified period of time all offices shall be considered filled or a hearing will be arranged with the candidates of the contested offices. In the event that an election is contested, the Elections Committee shall hear the complaints and render a final decision.

9. The Elections Committee shall be vested with the authority to enforce the election procedure. Questions regarding matters not covered in these procedures should be directed to this committee or to the SGA Executive Committee.

Section 9 - Spring Order of Elections
1. Positions in order:
a) Sophomore, Junior, and Senior Representatives to Honor Court
b) Secretary of Honor Court
c) Secretary of Judicial Council
d) Vice Chair of Honor Court
e) Vice Chair of Judicial Council
f) Chair of Honor Court
g) Chair of Judicial Council
h) Assistant Justice
i) Senior Associate Justice
j) Off-Campus Student Representative
k) Sophomore, Junior, and Senior Class Presidents
l) Secretary/Treasurer to SGA
m) Vice President to SGA
n) President to SGA
2. Campaign Requirements
Candidates for these offices should have at least one week to campaign and prepare for speeches. Speeches will be held according to the order listed above.

Section 10 - Spring Positions to be Filled
See Appendix A.

Section 11 - Freshman Class Elections
During the third week of the new academic year, a freshman class meeting will be held. The SGA Vice President shall hold this meeting in order to elect a freshman class president, a freshman class vice president, a freshman class member-at-large and a freshman honor court representative. All election processes shall be determined by a secret ballot.

Section 12 - Class Vice Presidents and Members-At-Large Elections
Each class during the third week of the new academic year will elect a vice president and member-at-large. The newly elected class president shall conduct this meeting using a nomination process with secret balloting. Upon approval of the qualifications within this document and the Office of Student Services, the vice presidents and members-at-large will serve on the Legislature.

Section 13 - Off-Campus Student Elections
The Off-Campus Student Elections will take place during the third week of the new academic year. One (1) representative will be elected by the Off-Campus Student body by secret ballot. All qualifications within this constitution and within the Office of Student Services must be met by the elected representative. A member of the Office of Student Services will oversee the first meeting of the year. This representative will serve as a voting member on the Legislature.

Section 14 - Residence Hall Judicial Council Elections
The positions for the judicial council according to each residence hall will be held during the first residence hall meeting of the year. The residence hall members will elect student(s) onto the council with the resident director supervising the elections. All qualifications within this constitution and within the Office of Student Services must be met by the elected residence hall representative.

ARTICLE VIII: Installation

Section 1 - Time Constraints
Installation for all members of the SGA shall be held within two (2) academic weeks following the last election if possible.

Section 2 - Planning Responsibilities
The planning of the installation service shall be the responsibility of the SGA Executive Committee, in conjunction with the Associate for Student Activities.

Section 3 - The Installation Pledge
"I affirm that I will perform the duties entrusted to me to the best of my ability, and in the best interest of the Montreat-Anderson College Community."

ARTICLE IX: Removal From Office

In the event that a petition from the electing

member that is incompetent or incapable of filling an office, the petition must have a simple majority (50%+1) before it can be presented to the SGA Executive Committee. When such a petition is presented, it shall be considered by the SGA Executive Committee. The highest ranking member not under indictment will serve as the presiding member. Upon a two-thirds (2/3) approval of the Executive Committee, the petition shall move to the Legislature. A special session of the Legislature will be called for the consideration of the petition. This special session of the Legislature will be presided over by the senior associate justice or the next highest ranking court member. The Legislature will act as a court for consideration of the petition for impeachment. Upon a two-thirds (2/3) approval vote of the Legislature, the removal will take effect. The decision of the Legislature will be sent to the Director of Student Services for notification. The removed member may appeal to the Appeals Court in writing within twenty-four (24) hours during which time the removal will be at a stay pending the outcome of the appeal.

ARTICLE X: Fund Raising Procedures

Section 1 - Purpose

Fund raisers are one of the most effective methods of making money for worthy causes; they build unity among the students and the community. But, boundaries must be placed so that the chaos of having a large number of fund raisers at one time, or students conducting fund raisers for personal gain can be avoided.

Section 2 - Off Campus Solicitation

1. Approval must be obtained from both the SGA and the Development Office.
2. A typed proposal must be submitted that includes the purpose of the fund raiser, the product to be sold, and the product price.

Section 3 - On Campus Solicitation

1. Any SGA organization that sponsors an activity of raising money, whether it be for services rendered or a collection of money for a good cause must obtain official approval from the SGA.
2. A typed proposal must be submitted that includes the purpose of the fund raiser, the product to be sold, and the product price.
3. It is recommended that the Development Office be consulted; since they have helpful advice that might increase the effectiveness of the fund raiser.

ARTICLE XI: Constitutional Revisions Procedure

1. Constitution revisions may be proposed through the SGA Legislature upon two-thirds (2/3) approval of its membership. Any member of the student body, as well as a member of the Legislature, may propose a revision to be formally considered.
2. Upon approval from SGA, all constitutional revisions must be posted by the SGA one (1) week prior to the date being voted on by the student body.
3. Upon approval of a two-thirds (2/3) majority of the votes cast, the proposed revision shall become part of the Constitution.
4. The Executive Committee reserves the right at its discretion to appoint a Constitution Revision Committee to study future revision considerations.

ARTICLE XII: Interpretation

Questions regarding the interpretation of this Constitution or matters not covered herein may be handled informally by the SGA Executive Committee. In the event that this body is unable to reach an acceptable decision the matter must be taken before the Legislature for formal introduction by the Executive Committee.

AMENDED APRIL, 1993

Student Government Association Constitution Appendix A

Fall Elections

Position	Electing Body	How to File
Freshman Class		
President	Freshman Class	Nomination
Vice President	Freshman Class	Nomination
Member-At-Large	Freshman Class	Nomination
Honor Court Representative	Freshman Class	Nomination
Class Vice Presidents	According to Class	Nomination
Class Members-At-Large	According to Class	Nomination
Off-Campus		
SGA Representative	Off-Campus Students	Nomination
Judicial Court Representative	Off-Campus Students	Nomination
Residence Hall Judicial Council Representatives	According to Each Residence Hall	Nomination

Spring Elections

SGA President	Student Body	By Application
SGA Vice President	Student Body	By Application
SGA Secretary/Treasurer	Student Body	By Application
Senior Class President	Junior Class	By Application
Junior Class President	Sophomore Class	By Application
Sophomore Class President	Freshman Class	By Application
Student Activities Chair	Student Body	By Application
Honor Court		
Chair	Student Body	By Application
Vice Chair	Student Body	By Application
Secretary	Student Body	By Application
Senior Representatives	Junior Class	By Application
Junior Representatives	Sophomore Class	By Application
Sophomore Representatives	Freshman Class	By Application
Judicial Council		
Chair	Student Body	By Application
Vice Chair	Student Body	By Application
Secretary	Student Body	By Application
Appeals Court		
Senior Associate Justice	Student Body	By Application
Assistant Justices (2)	Student Body	By Application

1993-94 Student Organizations and Offices

Student Government Association

SGA President - Jeffrey Reardon
SGA Vice President - Janie King
Activities Chairperson - Rena Sawyer
Senior Class President - Randy Olson
Junior Class President - Jamie King
Sophomore Class President - Stephanie Harrison

Honor Court

Honor Court Chair- Kim Trapnell
Senior Class Representative - Eric Bush
Junior Class Representative - Mark Wright
Sophomore Class Representative - Kathryn Letterman

Student Christian Association

President - Tim Hatton

Student Publication's Editors

Newspaper Editor - Jennifer Gunsch
Yearbook Editor - Heath Peek
Literary Magazine Editor - Kim Trapnell

Clubs and Interest Groups

Business Club
Drama
Fellowship of Christian Athletes
Celebration Singers
Chess Club
Concert Choir
TNT Adventure Club
Intramurals
Cheerleaders
Vespers
Alpha Chi
Academic Competition Team
Dance Team Veritas
International Club
M-AC Paddling Club

Montreat-Anderson College Academic Calender

Fall Semester 1993

Student Services Workshop	August 15-16, Sunday-Monday
Student Leadership Workshop	August 16-19, Monday-Thursday
Faculty Workshop	August 19-20, Thursday-Friday
New Students Arrive	August 21, Saturday
Continuing Students Arrive	August 22, Sunday
Advising/Registration of New Students	August 23, Monday
Classes Begin	August 24, Tuesday, 8:30 a.m.
Opening Convocation	August 24, Tuesday, 10:00 a.m.
Drop/Add	August 24, Tuesday, 3-5 p.m.
Last Day to Add a Course	August 31, Tuesday
Staley Distinguished Lecture Series	September 14-16, Tuesday-Thursday
Last Day to Drop a Course with a "W"	September 21, Tuesday
Homecoming Weekend	October 1-3, Friday-Sunday
Midterm	October 13, Wednesday
Board of Trustees Meeting	October 14-15, Thursday-Friday
Fall Break Begins after Last Class	October 15, Friday
Classes Resume	October 25, Monday
Family Weekend	November 5-7, Friday-Sunday
Advising/Preregistration for 2nd Semester	November 8-19, Monday-Friday
Prospective Students Visitation Weekend	November 19-20, Friday-Saturday
Thanksgiving Break Begins at Noon	November 24, Wednesday
Classes Resume at Noon	November 29, Monday, Noon
General Knowledge Competency Testing	December 1, Wednesday, 3-5 p.m.
Reading Day	December 16, Thursday
Final Examinations Begin	December 17-18, 20-21, Friday-Tuesday
Christmas Break Begins after Last Exam	December 21, Tuesday
Residence Halls Close	December 22, Wednesday

Spring Semester - 1994

New Students Arrive	January 9, Sunday, 5:00 p.m.
Advising/Registration of New Students	January 10, Monday
Continuing Students Arrive	January 10, Monday
Continuing Students Drop/Add	January 10, Monday
Classes Begin	January 11, Tuesday, 8:30 a.m.
Opening Convocation	January 11, Tuesday, 10:00 a.m.
Last Day to Add a Course	Januray 18, Tuesday
Last Day to Drop a Course with a "W"	February 8, Tuesday
Spiritual Emphasis Week	February 15-17, Tuesday-Thursday
Midterm	March 9, Wednesday
Spring Break Begins after Last Class	March 11, Friday
Classes Resume	March 21, Thursday-Friday, 8:00 a.m.
Advising/Preregistration for '94 Fall Sem.	March 23-April 1, Wednesday-Friday
Prospecuve Students Visitation Weekend	March 25-26, Friday-Saturday
Easter Break	April 1-4, Friday-Monday
Church/College Council	April 4-6, Monday-Wednesday
Classes Resume	April 5, Tuesday
General Knowledge Competency Testing	April 20, Wednesday, 3-5 p.m.
Board of Trustees Meeting	April 21-22, Thursday-Friday
Reading Day	May 5, Thursday
Final Examinations Begin	May 6-7, 9-10, Friday-Tuesday
Baccalaureate/Commencement	May 14, Saturday, 10 a.m.

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